



GEO CONSULT INTERNATIONAL GMBH & CO. KG

GCI

GCI - DR. SCHINDLER

Country:

Kosovo

Project name:

Reengineering of Municipal Cadastral Offices in Ferizaj and Pristina

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| Name of Client: | Kosovo Cadastral Agency |
| Project Location within Country: | Ferizaj and Pristina |
| Name of legal entity: | GCI - Dr. Schindler Geo Consult International GmbH & Co.KG |
| Overall project value: | 381,900 € |
| Proportion carried out by legal entity: | 25 % |
| No of staff provided: | 3 STE |
| Start Date (Month/Year): | 04/ 2007 |
| Completion Date (Month/Year): | 09/ 2008 |
| Origin of funding: | WB - World Bank |
| Name of Associated Firm: | GFA - Consulting Group GmbH |

Analog cadastre documents in an archive

Historical cadastral maps



Discussion with local experts

Detailed description of project:

The objectives of the assignment are to provide high-level Consultant services on Reengineering of Municipal Cadastral Offices (MCO) in Ferizaj and Pristina. The consultant should assist Kosovo Cadastral Agency (KCA) and the MCO management with a number of tasks.

381

512

125

321

231

425

222

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Type of services provided:

- Design office layouts and improved workflows for customers such that a rapid, transparent and customer friendly service is provided to all visitors or clients and assist KCA with the preparation of specifications and contract supervision for these activities.
- Assist KCA with the preparation of specifications for procurement needed for the improved client service (furniture, equipment and basic software)

They are proud of the new interior in MCO Ferizaj

Presentation on the new GPS-Reference-Systems



- Review and suggest improvement in office procedures for customer information, registration of transactions and survey work, including maintenance of Real Estate Cadastre (REC).
- Review and suggest improvement in procedures for archiving.
- Review and suggest improvement in the field procedures and methods used during maintenance of REC. Update guidelines and other documentation as needed for future roll-out.
- Conduct training courses for all staff of the MCO to improve the speed and quality of service during utilisation of the REC, for enquiries or subsequent transactions.
- Provide management support to the MCO senior management.
- Together with the MCO staff design and rollout a pilot public awareness campaign in the area focused on awareness of benefits of registration, REC procedures, and others as needed.
- Organise and implement study tours to at least two European countries with similar REC systems.